



## **In2scienceUK Trustee role**

Do you want to help promote social mobility, and diversity in Science Technology Engineering and Maths (STEM)? Play a valuable strategic leadership role in a charity that supports young people from disadvantaged backgrounds to achieve their potential and progress to careers in STEM.

**Remuneration:** The Trustee role is not remunerated, travel and other reasonable expenses may be claimed

**Location:** Remote, with one in person meeting in London per year (to be confirmed)

**Time Commitment:** Four board meetings per year, plus up to three virtual committee meetings per year (depending on committee membership) and a small amount of support and advice as required between meetings

**Reporting to:** Board of Trustees

## **Overview of In2scienceUK**

In2scienceUK is a charity with a mission to support young people from the lowest income backgrounds to achieve their potential and progress to STEM degrees, apprenticeships and careers to become the next generation of researchers, innovators and pioneers. With higher salaries in STEM compared to other fields, getting a job in STEM is a pathway to greater economic stability as well as ensuring these areas are best serving the whole population.

The programme works by providing 16-17 year olds with a programme of summer placements working alongside STEM professionals and a series of workshops and focus on everything from university access, STEM careers and STEM career pathways to developing employability skills and confidence, all crucial for success. Placements enable the young people to gain insights into a variety of STEM careers, while workshops equip students with the information, knowledge and confidence to achieve their potential. In 2020, the programme underwent a digital transformation, delivering a fully virtual experience for students, enabling us to continue our support for young people despite in-person placements not going ahead due to the Covid-19 pandemic. The digital programme has allowed us to offer a broader programme to students, and we envisage including an online element to the programme going forward, which will complement in-person work placements in the future.

In2scienceUK has been running as a charity since 2015 and as a non-profit organisation limited by guarantee since 2011. Since we were founded, we've worked with over 2000 students across London and the South East, South West and Midlands.



In 2020 we worked with over 550 young people alone. We receive over 2000 applications each year and we have high ambitions to extend our reach to more areas and enable more young people to expand their knowledge and equip them with the skills to succeed in STEM careers. In 2021 our programme expanded to additionally support students in the North West and Leeds. In the future we aim to be a UK wide organisation.

We have a wide range of funding and support from universities, education charities, scientific societies and STEM employers. In five years' time we want to have a national reach and require mission aligned trustees to realise our ambitions while ensuring the quality of the programme remains high.

### **Trustee role description**

The role of a Trustee is to ensure that In2scienceUK fulfils its duty to the young people with whom it works and delivers on its vision. The trustees of In2scienceUK fulfil an essential and influential role, and have the opportunity to both support the operational processes and strategic decision making of the charity.

Trustees will be encouraged to make full use of their specific skills, knowledge, networks and experience to help move In2scienceUK forward and support the board to make good decisions. Trustees will have the opportunity to develop new skills, make new networks and make a real difference to a charity with the potential to improve the life choices of disadvantaged young people across the UK.

### **The statutory duties of an in2scienceUK trustee are:**

- To contribute actively to the Board of Trustees, giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of In2scienceUK and ensure the effective and efficient administration and financial stability of In2scienceUK.
- Monitor the performance of the executive staff, and appoint a Chief Executive Officer when necessary.
- To ensure that in2scienceUK complies with articles of association and pursues its objectives as defined therein.

In addition, with other trustees, to hold In2scienceUK "in trust" for current and future beneficiaries by:

- Ensuring that In2scienceUK has a clear vision, mission and strategic direction and is focused on achieving these.
- Being responsible for the performance of In2scienceUK and for its "corporate" behaviour; ensuring that it complies with all legal and regulatory requirements.
- Acting as guardians of the charity's funds and assets.
- Ensuring that the In2scienceUK governance is of the highest possible standard.



Alongside these statutory duties, Trustees of In2scienceUK will also be expected to perform additional duties to best support In2scienceUK. These include:

- Acting as an ambassador for in2scienceUK, using networks and contacts and representing us at key events.
- Help with strategic direction, including assisting with fundraising strategy, and putting together funding proposals.
- Help increase In2scienceUK profile in the world of education, science and/or media.

### **Who are we seeking**

We are currently looking to appoint up to four Trustees, and would particularly value those with skills and/or experience in one or more of the following areas:

- Safeguarding of young people
- Fundraising
- Education and/or teaching
- Widening participation and/or social mobility
- Senior university or STEM research leadership

To note, one Trustee will act as the Trustee Safeguarding Lead for In2scienceUK.

Experience or knowledge of Corporate Social Responsibility, careers advice/services, social mobility through education, evaluation and impact measurement, or data protection would also be desirable, as well as networks with Schools, Academy Trusts or Teachers across the UK.

### **Alumni Trustee**

We are also seeking a Trustee who is an alumni of the In2scienceUK programme. Applicants for the alumni Trustee role are not expected to have significant experience or skills in any of the areas we are seeking, but we would value their contribution as an alumni with lived experience of the programme and barriers to STEM careers. The Alumni Trustee will be a full member of the Trustee Board, and expected to meet the statutory roles of a Trustee, and will be provided with support, coaching and development.

Trustees must be over 18, and we are particularly looking for alumni who have already graduated from a STEM degree or apprenticeship, and are looking for volunteering or development opportunities.

### **Time commitment and location**

The Board of Trustees will meet virtually three times a year, and meet in person for a Strategy Board meeting once a year to be held in London.

Most Trustees are also members of a sub committee (Fundraising and Development, Programme and Impact, Policies and Governance or Finance) which will meet virtually up to



three times a year.

There is no location requirement for new Trustees, however we would particularly like to encourage applications from those based outside London. In2scienceUK is currently working in London, Cambridge, Oxford and Reading, Midlands, Exeter, North West region, Leeds and Cardiff and is aiming to expand and grow in new regions.

### **Equal opportunities**

In2scienceUK is committed to promoting diversity and equality of opportunity for all staff and Trustees. Applications from individuals are encouraged regardless of ethnicity, age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief, and marriage and civil partnerships.

### **How to apply**

To submit an application, email [recruitment@in2scienceuk.org](mailto:recruitment@in2scienceuk.org) with a CV and cover letter describing why you are interested in becoming a Trustee at In2scienceUK and outlining your skills and experience in relation to the areas we are seeking knowledge and expertise. Applications should be addressed to the Chair of Trustees.

For an informal discussion about the role please email [recruitment@in2scienceuk.org](mailto:recruitment@in2scienceuk.org) with an indication of the areas you'd like to discuss and we'll put you in touch with the Chair, CEO, or another relevant person.

### **Deadline for applications**

The deadline for applications is **Friday 5 June 2021**.

Applications will be shortlisted following the deadline and first interviews will take place in July 2021.