

Volunteer Application 2023

The purpose of this document is to help prospective volunteers see what information is required for their In2science summer programme application. There may be some slight differences in the live application form depending on the application type you choose (individual, co-host or group). To find out more about the different application categories, please see our [FAQ page](#).

This is a blank application for demonstrative purposes. Please complete the live application form [on our website](#).

1. Are you applying as an individual, co-host or group?

2. About you

- a. Title
- b. First Name
- c. Last Name
- d. Preferred Name (if different to first name)
- e. Work Email Address
- f. Please re-type your Work Email Address
- g. Alternative Email Address

Used if we cannot reach your main email, or if you change roles/organisation.

- h. Work Phone Number
- i. Job Title
- j. Gender

This is asked in accordance with the "[Guidance on the collection of diversity monitoring data](#)" by Advance HE.

- k. If you answered "Prefer to self describe", please specify here if you wish:
- l. What are your preferred pronouns?
- m. Please choose the option that best describes your race/ethnicity.
- n. In2scienceUK is committed to making our programme as inclusive as possible for our hosts. Do you have an impairment, health condition or learning difference that will have an impact on your ability to host students on the programme?

- o. Please provide details of any adjustments you would require
- p. Why do you want to volunteer for our programme and with our young people? (50-300 words)

3. Group & Co-Hosting

- a. To ensure we meet all requirements for our placements, please ensure you provide us the titles, names, and emails of anyone who will be hosting this placement along with you.

We will contact Lead Hosts when communicating about the programme, but co-host information is helpful for us to allocate placements internally. We may also need to contact co-hosts to carry out DBS or any other checks required ahead of placements or contact these individuals in case of emergency.

4. Your Place of Work and Affiliations

- a. What is your University, Company or Organisation?
- b. What Department are you based in?
- c. Do you work within academia?
- d. Who funds your research?
- e. Work Address Line 1

Note: *This address should be where the physical placement will take place and not a generic campus address.*

- f. Work Address Line 2
- g. Work Address Line 3
- h. Town/City
- i. Postcode
- j. Which of these locations do you work in?

(Birmingham, Cambridge, Cardiff, Colchester, Coventry, Edinburgh, Exeter, Lancaster, Leeds, Leicester, Liverpool, London, Manchester, Oxford, Reading, Warwick, Wolverhampton, Other - please specify)

Note: *If you do not work in any of these locations, please select the area that you are within a one-hour commute of.*

- k. Are you affiliated with any of the following partners/supporters of In2scienceUK?

(Biochemical Society, British Society for Gene Cell Therapy, Cancer Research UK, ERA Foundation, Guarantors of Brain, LiDo Programme, MRC Advanced Inter-Disciplinary Models DTP, Manly Trust, NIHR University College London Hospitals Biomedical Research Centre, Oxford BRC, Oxford Health BRC, Royal Academy of Engineering, Royal Commission for the Exhibition of 1851, Royal Society of Chemistry, The Operational Research Society, The Royal Society, UCL-Birkbeck MRC DTP, UCL Engineering, Wellcome Trust PhD Programme, Other - Write In)

Note: *This list is not exhaustive, so please add any other affiliations you may have.*

- l. How are you involved with this/these organisation(s)? Please be as specific as possible.
- m. Your organisation's Twitter handle?

5. Your Area of Expertise

- a. Which of these general areas of STEM best represents your area of expertise?

(Medicine, Healthcare and Biomedical Science, Biosciences, Engineering, Earth and Environmental Science, Maths and Economics, Computer Science and Technology, Chemistry, Pharmacology and Pharmacy, Psychology and Neuroscience, Physics, Social Sciences (sociology, anthropology and archaeology))

Note: *The below are just general descriptors. You will be able to specify your expertise more fully with the subject keywords in the following section, so please choose a general area that best describes yours.*

- b. Which keywords below best describe your area of expertise?

From the list of keywords below, please identify 3 that best describe the specific field of work/research you have expertise in. Should none apply, please select 'None of the above' in the drop down list.

- c. Please share details (field of study and university) of any degrees you have obtained and/or are currently working towards (max. 200 words).

Example - *BSc Infection and Immunology - UCL, MRes Cancer Biology - University of Manchester, PhD Immunotherapy in HGSOC - Cardiff University*

- d. Please write a short biography to be shared with participants for them to learn about you before meeting you in person. Please write this in the first person. Include information such as your current position, where you are from, what you studied and maybe something you're passionate about. If applying as Co-Host or Group, you can provide a general group bio. (max. 300 words)

Example - *I am XXXX and I am a postgraduate researcher at the University of Liverpool. I have been involved with the biological sciences for a decade now, with experience in different areas including molecular, cell and developmental biology, cancer biology, biochemistry, biotechnology, and microbiology. Currently, our*

research is trying to understand how cells within our tissues undergo mitotic cell divisions in response to forces that the tissue experiences from its surrounding environment. I am really looking forward to meeting you all.

6. Placements and Availability

- a. Would you like to host for one or two week placements?
- b. The programme runs from Monday 24th July to Friday 25th August. Please indicate which weeks you believe you will be available to take part in the programme. Closer to the time, you will have the option to adjust these, so please give us your best guess at this time.

Note: *If you are applying as a group, please specify the 1-2 week window that you all plan on hosting your placements only.*

- c. What is the maximum number of students would you be able to provide a placement for?

We highly recommend taking groups of two students or more, with a ratio no larger than 3 students to 1 host. Our feedback has shown in most cases students who attend work experience in groups are; more confident and more engaged; more comfortable working on independent (group based) projects; learn faster with support of their peers.

- d. If hosting more than 20 students, how many were you hoping to host?

7. Research Sensitivities and Working With Animals

- a. Are there any sensitivities or risks that would be associated with this placement?

Example - *working with human participants or handling hazardous elements, etc.*

- b. Please specify the sensitivities/risks involved:
- c. Please indicate if you will likely be working with animals during the period of the programme (24th July - 25th August) in the following situations (tick any that apply).

Note: *If you will not be working with animals in any capacity, please select 'Not Applicable'.*

- d. Please identify which animals you will be working with

8. Consent and Communication Preferences

- a. How We Use Your Information

The information you have provided will be collected and processed by In2scienceUK in accordance with the Data Protection Act (DPA) 2018 and GDPR and held in accordance with our [Privacy Policy](#). Your data may be shared with appropriate third-party organisations for research, monitoring and evaluation purposes.

b. Young Person Safeguarding

We take our commitment to safeguarding our young people very seriously. All volunteers will receive guidance on how to conform to our safeguarding processes but we ask all hosts to familiarise themselves with the safeguarding policies and processes of their organisation. Depending on the nature of placement we may request evidence of DBS checks and/or self-disclosure form where legally entitled.

To ensure we abide by our safeguarding policy, any online webinars/meetings that take place will be recorded. The recordings will be stored on our system for 1 year and only used should any issues arise. We will not share these recordings with any third party outside the programme. This is both for your own as well as the young people's protection. We also will ask that volunteers read and agree to our safeguarding policy prior to working with our students, as well as agree to be DBS checked should this be required.

c. Photos, Videos and Screenshots

During the programme we may take photos and/or videos of volunteers at placements and/or screenshots during online events. These may be used to promote In2scienceUK, including on our website, presentations, celebration events, social media or in printed materials and will not be used for any other purpose. Do you give In2scienceUK permission to take, store and use your image as described?

d. Communication Preferences

Your contact details will be used to inform you of the programme you are involved with. We also like to send our volunteers information on volunteering and networking opportunities, events, and news about our organisation and impact that may be useful to you after the programme. Do you give us your consent to send you information about these opportunities?

Note: *You can unsubscribe at any time.*

e. ****Other Summer Volunteering Opportunities****

This summer we are piloting a summer programme online which aims to widen access, supporting and empowering more young people across the UK, no matter where they live. We are looking for volunteer mentors to support students across two mentoring sessions. Would you be happy to be contacted about volunteering opportunities associated with this pilot?

Note: *You can unsubscribe at any time.*

f. How did you hear about In2scienceUK?

i. Other - please specify

- ii. What did you search for?
- iii. Name of the university/department website:
- iv. Please specify which Social Media platform: